

The International School of Protocol

is pleased to announce fall 2010 classes
for children, teens and young adults
(see reverse side for adult programs)



Say Please, Say Thank You (Ages 4-7)

A hands-on approach to build confidence and boost self-esteem in social situations. Includes: Greetings & Goodbyes, Handshaking, Including Others, Helping Others, and Other Kind Things We Say and Do

Oct 12, 19, 26, Nov 9 at Manor Woods Elem, Howard Cty, MD
Ages 4-7, 5:00-5:50pm Investment: \$85.
To register for this section call Howard Cty Rec and Parks 410-313-7275

NEW WEEKEND TIME! Oct 2 & 9 at The International School of Protocol, Hunt Valley, MD
Ages 4-7, 10am-12pm. Investment \$75.
To register for this section complete form below or call 410-771-6900

Communication Skills (Ages 8-11)

This confidence building program is designed help children learn how to communicate with others in a variety of ways. Topics include: Proper Greetings and Introductions, Conversation Skills, Listening Skills, Public Speaking Skills, Telephone Etiquette, How to Write Thank You Notes.

Nov 16, 30, Dec 7, 14 at Manor Woods Elem, Howard Cty, MD
Ages 8-11, 4:00-4:50 pm. Investment: \$85.
To register for this section call Howard Cty Rec and Parks 410-313-7275

Nov 11, 18, Dec 2, 9 at The Internat'l School of Protocol, Hunt Valley, MD
Ages 8-11, 5:30-6:30 pm. Investment: \$75.
To register complete form below or register by phone 410-771-6900

Social Etiquette and Communication Skills Express (Ages 12-16)

Designed for the student with a busy schedule, this two-hour class emphasizes the importance of having good manners in all aspects of life. Topics include: Initial Impressions, Dress for Success, Conversation and Listening, Etiquette in Public, Phone and E-mail Etiquette. Don't miss this opportunity to discover what makes someone shine! Great class as an introduction or a refresher!

November 1 (election day is Nov 2, a school holiday for many students) at Centennial High School, Columbia, MD
Ages 12-16, 6-8pm. Investment: \$55.
To register Howard Cty Rec and Parks 410-313-7275

The School Interview: Getting Ready

(All Ages, See Details Below)

Designed to give participants the extra tools needed to shine through the interview process. This course is a true confidence booster with proven results. Enrollment limited to three participants per group in this three-day program. Also offering private consultation and practice interviews by appointment.

Entering Middle School, 4:30-5:30pm. Investment: \$125.
Sept 29, Oct 6, 13, at The International School of Protocol, Hunt Valley
Entering High School, 5:30-6:30pm Investment: \$125.
Sept 29, Oct 6, 13 at The International School of Protocol, Hunt Valley
Entering K-Early Elem School, by appointment at The International School of Protocol, Hunt Valley
To register complete form below or register by phone at 410-771-6900

Social Etiquette (Ages 8-11)

This program introduces children to the skills they need for most any social situation including: Common Courtesies, Etiquette in Public Places, Welcoming Behaviors, Appropriate Host and Guest Behaviors, Dress and Grooming for all Occasions.

Oct 12, 19, 26, Nov 9 at Manor Woods Elem, Howard Cty, MD
Ages 8-11, 4:00-4:50 p.m. Investment: \$85.
To register for this section call Howard Cty Rec and Parks 410-313-7275

Oct 14, 21, 28, Nov 4 at The International School of Protocol, Hunt Valley, MD
Ages 8-11, 5-6p.m. Investment: \$75.
To register for this section complete form below or register by phone 410-771-6900

How to Say it Best (Ages 4-7)

An interactive, hands-on program designed to increase young children's confidence when communicating with others in a variety of ways including: Telephone Manners, Conversation, Answering Questions, School Etiquette, and More.

Nov 16, 30, Dec 7, 14 at Manor Woods Elem, Howard Cty, MD
Ages 4-7, 5:00-5:50 p.m. Investment: \$85.
To register for this section call Howard Cty Rec and Parks 410-313-7275

NEW WEEKEND TIME! Nov 6 & 13 at International School of Protocol, Hunt Valley, MD
Ages 4-7, 10am-12pm. Investment \$75.
To register complete form below or register by phone 410-771-6900

BACK BY POPULAR DEMAND!

Nailing the College/Job Interview (for students)

A specifically targeted program for students who are entering the job market and/or preparing to enter college. In three hours on a Saturday morning, learn critical interviewing skills, resume development, interview follow-up, as well as table manners, and keys to effective first impressions. A **MUST HAVE** for students who want to be one step ahead of the competition. Food is included.

Saturday, October 23 from 10am-1pm at The International School of Protocol, Hunt Valley, MD
Investment \$96. (bring a friend/family member for 1/2 of the enrollment cost—that's \$48 for your friend!)
To register, complete form below, visit our website or call 410-771-6900.

Call 410-771-6900 or visit our website to purchase our training manual, **Mad About Manners: A Lifeskills Approach to the Teaching of Manners**. Contact us so we can customize a program to meet your needs.

To find more information and classes at other locations call The International School of Protocol at 410-771-6900 or visit our website at www.schoolofprotocol.com
Can't find a class to fit your schedule? Call us to schedule a program at your location, or schedule a program at our training facility. **Private consultation by appointment.** Call 410-771-6900 or e-mail us at protocol@schoolofprotocol.com

SAVE THIS FLYER! THIS WILL BE OUR LAST MAILING UNTIL WINTER 2010-2011!

Please call or email us if you would like to be removed from our mailing list or if you would prefer to download our flyers from our website.

Registration Form (For International School of Protocol, Hunt Valley Locations only!)

Names of Individuals Attending

First Name _____ Last Name _____ Child's School (children's programs) _____ Child's Date of Birth _____ Course & Start Date _____

Parents'/Guardians' Names (if registering a child) _____

Address _____ Street Address _____ City _____ Zip Code _____ Phone Number _____ e-mail _____

Make checks payable to: The International School of Protocol Mail to: The International School of Protocol, 222 Schilling Circle, Suite 130, Hunt Valley, MD 21031, USA
Visit our website www.schoolofprotocol.com or call 410-771-6900 if you wish to pay with a credit card.